



Employment Application

OmniSYS is an equal opportunity employer.

This application must be completed in its entirety for consideration of employment. A resume may be attached for additional clarification. Please print all information clearly.

Employment Objective	
Position Desired: _____ <small>(For consideration, you must list a specific position.)</small>	
Salary Requirements: \$ _____ per year month hour	
Date you are available for employment: _____	
Are you available to work afternoons and/or nights? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Are you available to work overtime? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Are you available to work weekends? <input type="checkbox"/> Yes <input type="checkbox"/> No	

Personal Information			
Last Name	First Name	Middle Initial	Are you over 18 years of age? <input type="checkbox"/> Yes <input type="checkbox"/> No
Address		City, State	Zip
Email Address		Best time to contact you at home is: _____ (AM / PM)	
Social Security Number	Home Phone ()	Cell Phone ()	
Have you ever been convicted of a felony? If yes, please explain. <div style="text-align: center;"><small>(conviction does not necessarily disqualify an applicant from employment)</small></div>			
Have you ever worked for OmniSYS? If yes, please indicate your title and dates of employment:			
Are you prevented from lawfully becoming employed in this country because of Visa or Immigration Status: <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Proof of citizenship or immigration status will be required upon employment</i>			
How were you referred to OmniSYS?			
<input type="checkbox"/> Walk-in	<input type="checkbox"/> Employee referral	by whom? _____	
<input type="checkbox"/> Newspaper	<input type="checkbox"/> Agency	please specify _____	
<input type="checkbox"/> Friend	<input type="checkbox"/> Other	please specify _____	

Employment History

Are you presently employed? _____ If yes, may we contact your present employer? _____

List employment starting with your most recent position. Please complete all information. A resume may be attached for additional clarification.

Employer _____ Location _____
Position/Job Title _____ Employment Dates _____ to _____
Duties/Responsibilities _____
Salary \$ _____ per year month hour
Reference We May Contact _____ Phone _____
Contact's Position/Title _____
Reason for Leaving _____

Employer _____ Location _____
Position/Job Title _____ Employment Dates _____ to _____
Duties/Responsibilities _____
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Position/Job Title _____ Employment Dates _____ to _____
Duties/Responsibilities _____
Salary \$ _____ per year month hour
Reference We May Contact _____ Phone _____
Contact's Position/Title _____
Reason for Leaving _____

Education

(circle number of
years completed)

Name of High School Attended: _____ 1 2 3 4 Did you graduate? _____

Name of College(s) Attended: _____ 1 2 3 4 Degree _____ Major _____

_____ 1 2 3 4 Degree _____ Major _____

_____ 1 2 3 4 Degree _____ Major _____

Other Schools (Trade, Vocational, Military, etc.): _____ 1 2 3 4 Degree _____ Major _____

Special Skills

Please list any special skills or training you have had. List all software/ hardware experience you have.

Other Business and Personal References

Name _____ Phone Number _____

Name _____ Phone Number _____

Name _____ Phone Number _____

Name _____ Phone Number _____

I understand that if I am considered a disabled individual as defined by the Americans with Disabilities Act and require some form of reasonable accommodation to perform the duties of the position for which I have applied, or in order to take any lawful pre-employment test or skills assessment, it is up to me to inform OmniSYS, LLC of this need and assist in identifying a reasonable accommodation that could be made without causing an undue business hardship.

I understand that nothing contained in this Application for Employment or in the granting of an interview is intended to create an employment contract between OmniSYS and me. If an employment relationship is established, I understand that I have the right to terminate my employment at any time without cause and OmniSYS retains the same right.

I certify that all information provided in this application is accurate and understand that it is subject to verification, and that misrepresentation or falsification of any part of this application is grounds for immediate disqualification of candidacy and may be considered justification for termination of employment if discovered at a later date. I authorize OmniSYS the right to thoroughly investigate my personal, educational, motor vehicle, and work histories and to verify all information that may be given in connection with my seeking employment or with my continuation of employment, if hired. I agree that a copy of this document is as valid as the original.

Signature of Applicant: _____

Date: _____